

Ohio Northern University

TO: Members of University Council
FROM: Sunny Zank, Chair SZ
RE: Agenda for Meeting of December 2, 2008

The regular meeting of University Council will be held on Tuesday, December 2 at 5:30 pm in Dicke Hall Forum.

AGENDA

- I. Minutes of November 4, 2008 meeting.
- II. Reports from Constitutional Committees
 - a. Budget & Appropriations
 - b. Academic Affairs
 - c. Student Activities
 - d. Personnel

	<u>Liaison</u>	<u>Chair</u>
	Beaschler	Beaschler
	Lomax	Laird
	Roecker	Roecker
	Allison	Theisen
- III. Reports from Operational Committees
 - a. Athletics
 - b. Information Technology
 - c. Cultural & Special Events
 - d. International Affairs
 - e. Religious Affairs

	Lippert	Simmons
	Lippert	Gulbis
	Allison	Bell
	Lippert	Lippert
	LaSala	LaSala
- IV. Report from Planning Council - Dr. Baker
- V. Other Reports
 - a. Vice-Presidents; Deans
 - b. Student Senate
 - c. Health Services Advisory Committee

	Eagle	Eagle
		Ruble
- VI. Announcements
- VII. Questions for the President
- VIII. Unfinished Business
 - a. Motion from Personnel Committee - Recommendation to amend Faculty Handbook Appendix 10.III Sabbatical Leave - Options Available to Applicants. (Please see Attachment I to Agenda of November 4, 2008)
- IX. New Business
 - a. Motion from Personnel Committee - Recommendation for addition to Faculty Handbook Sec. 2.13.7 Teaching Overloads. (Please see Attachment I to Agenda)
- X. Adjournment



OHIO NORTHERN UNIVERSITY
ADA, OHIO 45810 • Telephone (419) 772-2320
Fax (419) 772-1888
The Getty College of Arts and Sciences
Department of Physics and Astronomy

To: Dr. Zank, Chair University Council
From: Dr. Theisen, Chair Personnel Committee
Re: Teaching Overloads
Date: 11-03-08

Attachment 1

Addition to Faculty Handbook - 2.13

2.13.7 Teaching Overloads

In general, full time faculty teaching a normal load (as outlined by 2.13.1) should be encouraged to engage in scholarship, research, professional activities, advising, committee work etc. Thus, full time faculty teaching overloads should be discouraged. It is recognized, however, that due to unforeseen circumstances departments will occasionally need to offer courses for which the only qualified person available is a full time faculty member who is already teaching a full load.

Guidelines for full time faculty teaching overloads are as follows:

1. This policy applies to courses taught for the entire term.
2. Full time faculty should be limited to one course over-load per year.
3. The faculty signs a statement agreeing to teach the course.
4. The faculty statement is approved by the appropriate Chair, Dean, and the Academic VP.
5. The faculty member is given a course release the following term or is compensated at the faculty part-time rate.

Rationale:

The policy reflects current practice, but also clearly states that full time faculty who are already teaching a normal load should be encouraged to engage in scholarship, research, professional activities, advising, committee work etc. However, occasionally faculty are needed to teach course overloads and a standard mechanism should be in place to guide the process.