



OHIO NORTHERN UNIVERSITY

To: Members of University Council
 From: Sunny Zank, Chair
 Re: Agenda for Meeting of November 3, 2009

The regular meeting of University Council will be held on Tuesday, November 3, 2009 at 5:30 p.m. in Dicke Hall Forum.

AGENDA

- I. Minutes of October 20, 2009 meetings.
- II. Reports from Constitutional Committees

	<u>Liaison</u>	<u>Chair</u>
a. Budget & Appropriations	Beaschler	Beaschler
b. Academic Affairs	Laird	Laird
c. Student Activities	Roecker	Roecker
d. Personnel	Allison	Theisen
- III. Reports from Operational Committees

a. Athletics	Crago	Simmons
b. Information Technology	Hurtig	Gulbis
c. Cultural & Special Events	Allison	Bell
d. International Affairs	Hurtig	Hurtig
e. Religion Affairs	LaSala	LaSala
f. General Education	Hurtig	Hurtig
- IV. Report from Planning Council – Dr. Baker
- V. Other Reports

a. Vice-Presidents; Deans		
b. Student Senate	Hamper	Hamper
c. Health Services Advisory Committee		Ruble
- VI. Announcements
- VII. Questions for the President
- VIII. Unfinished Business
 - a. Academic Affairs Committee - Clarification of terms for use in semester conversion (Attachment A).
- IX. New Business
 - a. University Council representative to University Assessment Committee
- X. Adjournment



TO: Dr. Sunny Zank, Chair – University Council
FROM: Pr. Laurie Laird, Chair – Academic Affairs Committee
SUBJECT: Clarification of terms for use in semester conversion
DATE: October 29, 2009

The Academic Affairs Committee was requested by the College of Arts & Sciences (through the VPAA Office) to review several items that came up as their departments prepared for the semester conversion. We were requested to clearly define several terms and to offer a recommendation on number of hours for each. Our recommendations were presented at the October 6 University Council meeting and based upon discussion there, we have revised them. The language shown below includes comments made at the October 20 University Council meeting.

The committee recommends that the following rules be adopted for use with the undergraduate coursework in the colleges of Arts & Sciences, Business Administration, Engineering and Pharmacy.

1. The term “cognate” (and all synonyms) shall be purged from the catalog.
2. The term “track” shall be purged from the catalog.
3. The minimum grade requirements for courses satisfying a major, minor, or option shall be determined by the college offering the major, minor or option.
4. A “major” shall comprise a minimum of 30 hours of coursework.
 - a. All courses required for a major that are in the major subject area shall be termed “Major Courses” and count toward the major GPA and major hours.
 - b. All courses required for a major, including but not limited to course prerequisites and corequisites, which are outside of the major subject area, if any, shall be termed “Other Required Courses” and listed in the catalog adjacent to “Major Courses.”
5. A “minor” shall comprise a minimum of 18 hours of coursework within a specified discipline outside of the student’s major or majors.
6. An “option” shall comprise a minimum of 18 hours of coursework and shall consist of courses that a department or college shall choose that are a) external to the student’s major, and b) that enhance the student’s major. The department or college that constructs the option shall control and administer the option.
7. A specialization within a major shall be termed a “concentration.” A concentration shall comprise a minimum of 18 hours of coursework within the major.

Rationale:

Adoption of these rules will allow for uniform terminology between the colleges of Arts & Sciences, Business Administration, Engineering and Pharmacy and provide guidance to departments and colleges as they develop programs within their disciplines.