

UNIVERSITY ASSESSMENT COMMITTEE
October 12, 2006

MINUTES

PRESENT: Baumgartner, E., Cole, C., Courtney, J., DeVault, K., Goldberg, R., Govekar, M., Kier, T., Kussmaul, D., Lippert, A., Roepke, T., Thompson-Bradshaw, Adriane, Ulbrich, T.
ABSENT: Carpenter, R., Christoff, J., Condeni, K.

1. CALL TO ORDER: The meeting was called to order by the chairperson, Roger Goldberg at 3:15 p.m. in Room 115 of Dicke Hall.

2. MINUTES: Minutes from the April 26, 2006 meeting were approved.

3. REPORTS:

A. Arts and Sciences: The Arts and Sciences Committee on Assessment met on October 11. This was the first committee meeting under the revised structure. The committee discussed committee responsibilities and agenda items for the current academic year including the assessment of general education and major academic programs.

B. Business Administration: See attached report.

C. Engineering: See attached report.

D. Pharmacy: The College of Pharmacy is reviewing assessment measures in preparation for completing the college's assessment report

E. Law: No report.

4. OTHER REPORTS:

A. CENTER FOR TEACHER EDUCATION: The Center is currently compiling data for its annual review meeting, completing its annual NCATE report, and preparing to submit its annual assessment report.

B. STUDENT AFFAIRS/CAREER SERVICES: Placement rates (see attached) for the classes of 2005 and 2006 were distributed. Consultants were utilized in July to assess the career services function and based upon consultant feedback the placement reporting mechanism will be changed so that rates are reported at the one, three and six-month time periods. This will bring the university's placement reporting more in-line with national practices.

The Office of Residence Life is in the process of conducting two assessments. The first survey will measure satisfaction with the new living accommodations and the second is

designed to survey all residents to measure satisfaction and development based upon residence life programming.

C. HIGHER LEARNING COMMISSION PROGRESS REPORT: Progress towards the 2008 progress report was reviewed and all items of concern expressed by the Higher Learning Commission are currently being addressed.

D. ANNUAL ASSESSMENT REPORTS: Templates for the 2006 annual assessment reports were distributed in early October to all academic programs (see attached). Reports are due to the Office of Institutional Research by December 1.

E. GENERAL EDUCATION/LEARNING ASSESSMENT: A presentation pertaining to the assessment of general education is being prepared and will be available to all colleges in early winter quarter. The presentation will include results from the Collegiate Learning Assessment, the National Survey of Student Engagement, the College Student Survey, the alumni and employer survey, the HERI Faculty Survey, and the HERI-CIRP Freshman Survey. Results will be provided based upon the University's nine general learning objectives. Additionally, the nine general learning objectives will be included in next year's academic catalog in the front section entitled "The Educational Program of the University".

Other direct measures are currently being considered to assess the general learning objectives including the Cross Cultural Adaptability Inventory (currently utilized by the College of Business Administration) and the Defining Issues Test which is being considered by the College of Pharmacy as part of a longitudinal study.

5. UNFINISHED BUSINESS: None

6. NEW BUSINESS:

A. OBR STUDENT SUCCESS PLAN: Much work is being completed to respond to the Ohio Board of Regents' request that outcomes and data pertaining to the assessment of student learning be posted on a publicly accessible web site. The Board's conception of the Student Success Plan is a direct attempt to circumvent the latest call for a nationally standardized assessment test in higher education.

B. STATEMENT ON PARTICIPATION IN STUDENT OUTCOMES ASSESSMENT: A revised statement was presented and approved with one minor revision (see attached). The revised statement will be included in next year's catalog as well as faculty and student handbooks.

C. EVALUATION DEVELOPMENT SESSION: At the next assessment committee meeting, a session will be conducted in preparation for the review of assessment reports. Requested for schedule availability during winter quarter will be distributed shortly.

7. ADJOURNMENT: The meeting was adjourned at 4:10 p.m.

UNIVERSITY ASSESSMENT COMMITTEE
December 11, 2006

MINUTES

PRESENT: Christoff, J., Christopher, J. (for Govekar), Cole, C., Courtney, J., DeVault, K., Goldberg, R., Hurtig, J., Kier, T., Kussmaul, D., Lehman, L. (for Roepke), Lippert, A., Thompson-Bradshaw, Adriane (for Hildebrand), Ulbrich, T.

ABSENT: Carpenter, R., Condeni, K., Hildebrand, A., Roepke, T.

1. CALL TO ORDER: The meeting was called to order by the chairperson, Roger Goldberg at 3:05 p.m. in Room 115 of Dicke Hall.

2. MINUTES: Minutes from the October 12, 2006 meeting were approved.

3. REPORTS:

A. Arts and Sciences: The Arts and Sciences Committee on Assessment met on November 8, 2006 and discussed the type of data available for the assessment of general education. The committee is continuing its work in preparation for submitting a report to the faculty of the college which will contain an evaluation of the current assessment practices within the college as well as recommendations for improving the college's assessment program.

B. Business Administration: See attached report.

C. Engineering: See attached report.

D. Pharmacy: See attached report.

E. Law: The college had its evaluation visit from the American Bar Association (ABA) this fall. The college is also reviewing LSSSE data from the spring of 2006, making preparations for the administration of LSSSE in 2006, and evaluating its first set of writing portfolios from the 2003 L1 class. Dr. Lippert mentioned the ABA's focus on outcomes during this year's visit.

4. OTHER REPORTS:

A. STUDENT AFFAIRS/CAREER SERVICES: Placement rates (see attached) for the classes of 2005 and 2006 were distributed.

B. RESIDENCE LIFE: The Office of Residence Life is in the process of reviewing results from a Housing Survey conducted by students from the College of Business Administration. A new section was added this year to the Residence Life Survey which asked students to evaluate their personal growth and development in areas related to the general learning objectives of the University. Lastly, the staff is working on a mini-evaluation tool that will aid in gathering feedback about residence life events.

C. CENTER FOR TEACHER EDUCATION: No report.

D. STUDENT SENATE: Senate is working a parking survey which will be administered to students, faculty and staff.

5. UNFINISHED BUSINESS:

A. Most assessment reports have been received from departments/colleges. Committee members can expect to receive reports for review purposes by February 1.

B. An evaluation development session took place providing committee members with an opportunity to collaborate and discuss the evaluation rubric for assessment reports in smaller groups.

6. NEW BUSINESS: None reported.

7. ADJOURNMENT: The meeting was adjourned at 4:00 p.m.

UNIVERSITY ASSESSMENT COMMITTEE
April 20, 2007

MINUTES

PRESENT: Carpenter, R., Cole, C., Courtney, J., Courtney, T.; DeVault, K., Goldberg, R., Govekar, M., Hurtig, J., Kier, T., Lippert, A., Roepke, T., Sega, T.

ABSENT: Christoff, J., Hilderbrand, A.K.

1. CALL TO ORDER: The meeting was called to order by the chairperson, Roger Goldberg at 4:05 p.m. in Room 211 of Dicke Hall. Introductions of members was completed.

2. MINUTES: Minutes from the December 11, 2006 meeting were approved.

3. REPORTS:

- A. Arts and Sciences: See attached report.
- B. Business Administration: See attached report.
- C. Engineering: See attached report.
- D. Pharmacy: See attached report.
- E. Law: No report.

4. OTHER REPORTS:

- A. Center for Teacher Education: The unit-wide assessments are stable and the Center is working on refining its program-specific assessment activities.
- B. Student Affairs/Career Services: See attached report.
- C. Admissions: No report.
- D. Residence Life: The Residence Life Survey is completed and results were provided to the Office of Institutional Research. A second survey pertaining to Affinity Housing is underway.

5. UNFINISHED BUSINESS:

- A. The review and evaluation of major/program assessment reports is completed. Results were distributed. Next year, the committee will review the reports by consensus method using group in addition to individual review..
- B. A draft of the 2006 Annual Report on the Assessment of Student Learning for the nine University General Learning Objectives was distributed. Committee members are to review the results presented in the document and come to the next meeting prepared to discuss the gaps in student learning, recommendations for programmatic/operational adjustments, and changes to the assessment practices pertaining to the nine objectives.

6. NEW BUSINESS:

- A. Several committee members attended the Student Success Program meeting for the Northwest Ohio Region on Tuesday, March 20. Plans are ongoing for the Student Success Plan website to be operational by May 18. The next regional meeting is tentatively scheduled for June 14.
- B. The next University Assessment Committee will be Friday, May 11 at 4:00 p.m. in Dicke 115.

7. ADJOURNMENT: The meeting adjourned at 4:40 p.m.

UNIVERSITY ASSESSMENT COMMITTEE
May 11, 2007

MINUTES

PRESENT: Carpenter, R., Cole, C., Courtney, J., Courtney, T.; DeVault, K., Goldberg, R., Govekar, M., Hurtig, J., Lippert, A., Roepke, T.

ABSENT: Christoff, J., Hilderbrand, A.K., Kier, T., Sega, T.

1. CALL TO ORDER: The meeting was called to order by the chairperson, Roger Goldberg at 4:05 p.m. in Room 115 of Dicke Hall.

2. MINUTES: Minutes from the April 20, 2007 meeting were approved.

3. UNFINISHED BUSINESS:

A. Committee members discussed the results of the 2006 Annual Report on the Assessment of Student Learning-University General Learning Objectives. The recommendations for programmatic/operational adjustments and changes to the assessment practices pertaining to the nine objectives are included on pages 20-21 of the final report (see attached).

B. An article was distributed that describes an assessment study implemented at the University of Washington designed to assess multiple objectives through a comprehensive, longitudinal, and mixed-method approach.

C. The Assessment and Student Success web site was reviewed. Ms. Cole will continue with the format as presented and will investigate the addition of graphics (pictures and charts) as well as a counter to measure visits to the site.

4. ADJOURNMENT: The meeting adjourned at 5:00 p.m.