

UNIVERSITY ASSESSMENT COMMITTEE
October 20, 2005

MINUTES

PRESENT: Cole, C., Condeni, K., Goldberg, R., Govekar, M., Heimann, T., Hilderbrand, A., Hurtig, J., Kier, T., Lippert, A., Roepke, T., Vivian, B.
ABSENT: Carpenter, R., Christoff, J., Light, M.

1. CALL TO ORDER: The meeting was called to order by the chairperson, Roger Goldberg at 12:05 p.m. in Room 115 of Dicke Hall.
2. MINUTES: Minutes from the February 18, 2005 meeting were approved.
3. REPORTS:
 - A. Business Administration: The College's Assessment Committee met with Dean Fenton to discuss his views of assessment.
 - B. Engineering: See attached.
 - C. Pharmacy: See attached.
 - D. Law: See attached.
 - E. Arts and Sciences: No report.
4. OTHER REPORTS:
 - A. STUDENT AFFAIRS (Hildebrand): Placement rates for the class of 2004 were distributed (see attached).
 - B. CENTER FOR TEACHER EDUCATION (Roepke): The Center worked this summer with a consultant who assisted them with NCATE/assessment issues including plans to extend unit assessments. The consultant was funded through a grant received by the Ohio Department of Education. Grant funds were also used to support a pilot assessment project using LiveText electronic portfolio software. The Center is considering applying for a continuation grant from the Ohio Department of Education to continue their assessment project. Dr. Roepke and Mrs. Lehman are in the process of meeting with faculty in each of their 16 program areas to discuss assessment.
 - C. ADMISSIONS/FINANCIAL AID (Condeni): Entrance examinations (ACT and SAT) continue to be used to assess the academic abilities of students as they apply to Ohio Northern University. Conversations are ongoing with Deans in regard to admissions thresholds.
5. UNFINISHED BUSINESS:
 - A. COLLEGIATE LEARNING ASSESSMENT (Cole): 328 students have taken the CLA with a slightly smaller number actually taking both the performance and the writing task. A reception is scheduled for 7:00 this evening. Work will begin shortly on the spring administration of the CLA to seniors.
 - B. ASSESSMENT REPORTING (Cole): Assessment reports were distributed by Mrs. Cole to each department chair (or designated persons) within a college or department. Reports are due to the Office of Institutional Research by December 31, 2005. Once received, the committee members will need to begin the process for evaluating each plan and providing feedback by April 15, 2006. The rubric which will be used for evaluation was distributed to committee members (attached).
6. NEW BUSINESS: None.
7. ADJORNMENT: The meeting was adjourned at 12:25 p.m.

UNIVERSITY ASSESSMENT COMMITTEE

January 25, 2006

MINUTES

PRESENT: Cole, C., Davlin, M. (for Heimann, T.), Goldberg, R., Govekar, M., Hilderbrand, A., Hurtig, J., Kier, T., Kussmaul, D., Lippert, A., Miller, D. (for Condeni, K.), Roepke, T., Vivian, B.

ABSENT: Carpenter, R., Condeni, K., Heimann, T.

1. CALL TO ORDER: The meeting was called to order by the chairperson, Roger Goldberg at 1:00 p.m. in Room 115 of Dicke Hall.

2. MINUTES: Minutes from the October 20, 2005 meeting were approved.

3. REPORTS:

A. Arts and Sciences: Dr. Vivian reported that the Committee has not met. Dr. Lippert questioned Dr. Vivian on the status of the A&S Committee stating the necessity for the committee to meet on a regular basis. Dr. Vivian will discuss the issue with Dean Manzer.

B. Business Administration: See attached report.

C. Engineering: No report.

D. Pharmacy: Dr. Kier referred the committee members to the assessment activities reported in the College's Annual Assessment Report.

E. Law: The College has reviewed results from the 2005 LSSSE administration. The College has also been reviewing results from the Litvin Predictability Study which predicts Bar pass rates based upon entering student characteristics such as LSAT scores. The predicted pass rate for ONU's 2005 graduating class was 66% compared to the actual pass rate recorded of 83%.

4. OTHER REPORTS:

A. CENTER FOR TEACHER EDUCATION: Dr. Roepke reported that the Center received its second round of funding from the Ohio Department of Education to support assessment efforts. The funding is being used to send faculty from the content areas to training and to support the Center's further transition to LiveText for its electronic portfolios. By fall of 2006, every student in teacher education will be using LiveText. The Center is working with Institutional Research to examine Praxis scores as predictors of success. Lastly, the Center has agreed to participate in a longitudinal study of Ohio's teacher education programs to help the state of Ohio determine what contributes to the success of teachers.

B. STUDENT AFFAIRS: Ms. Kussmaul distributed placement rates (see attached) for the class of 2005 and discussed the issue of calculating rates. Much work has been completed in this area.

C. ADMISSIONS/FINANCIAL AID: Ms. Miller reported that admissions statistics (numbers of applicants and deposits, academic quality, etc.) for next fall's entering class are comparable to this past year.

D. STUDENT SENATE: Dr. Lippert thanked Miss Davlin for the Senate's continued interest and support in assessment activities.

E. ALUMNI/EMPLOYER SURVEY: Ms. Cole distributed results from the Alumni and Employer surveys conducted in spring of 2005 (see attached).

F. COLLEGE STUDENT SURVEY: Ms. Cole distributed results from the College Student Survey conducted with graduating seniors in the spring of 2005 (see attached).

G. COLLEGIATE LEARNING ASSESSMENT (CLA): Ms. Cole distributed results from the fall 2005 administration of the Collegiate Learning Assessment (see attached). Plans are underway to administer the instrument to 100 seniors/P4s during March. Stipends of \$25 will be provided to participants. Student Senate is assisting with publicity for the assessment.

5. UNFINISHED BUSINESS:

A. REVIEW PROCESS FOR ANNUAL ASSESSMENT REPORTS: Ms. Cole distributed the rubric (see attached) which is to be used by committee members to evaluate program assessment reports. Each member will need to evaluate 2-3 reports. Reports and evaluation sheets will be distributed to members the first week of February. It is anticipated that members will have 1-2 weeks to conduct the evaluation.

6. NEW BUSINESS: None.

7. ADJOURNMENT: The meeting was adjourned at 1:45 p.m.

UNIVERSITY ASSESSMENT COMMITTEE

April 26, 2006

MINUTES

PRESENT: Calvert, S., Carpenter, R., Christoff, J., Cole, C., Goldberg, R., Govekar, M., Hilderbrand, A., Hurtig, J., Kier, T., Lehman, L. (for Roepke, T.), Light, M., Lippert, A., Wickersham, D.

ABSENT: Condeni, K., Roepke, T.

1. CALL TO ORDER: The meeting was called to order by the chairperson, Roger Goldberg at 1:05 p.m. in Room 115 of Dicke Hall.

2. MINUTES: Minutes from the January 26, 2006 meeting were approved.

3. REPORTS:

A. Arts and Sciences: Ms. Calvert reported that the Arts and Science Assessment Committee has been re-established and will consist of eight faculty members selected by the Dean and two student members selected by the Arts and Sciences Student Advisory Board.

B. Business Administration: See attached report.

C. Engineering: See attached report.

D. Pharmacy: Program Liaison reports are providing the college with valuable feedback concerning the general educational program and changes are currently being considered.

E. Law: See attached report.

4. OTHER REPORTS:

A. COLLEGIATE LEARNING ASSESSMENT (CLA): Ms. Cole reported that 112 ONU seniors participated in the CLA during spring quarter and that results for these students should be available this summer. Results received this spring from the 300 freshmen that were tested in the fall indicated that our students performed "at expected levels".

B. CENTER FOR TEACHER EDUCATION: Ms. Lehman reported increased usage of LiveText for assessment purposes with 6 unit assessments currently set-up on the system.

C. STUDENT AFFAIRS: Ms. Hilderbrand distributed placement rates (see attached) for the class of 2005 and provided placement data for the class of 2006. Mr. Light reported that the new student rooming software can collect data for assessment purposes related to the living environment. Ms. Hilderbrand commented that this feature should provide helpful in monitoring transitional students or students placed in overflow housing.

5. UNFINISHED BUSINESS:

A. REVIEW OF ANNUAL ASSESSMENT REPORTS: Ms. Cole distributed the evaluation results for the 2004-05 Annual Assessment Reports (see attached). On a scale of 4 to 1 (4=Exemplary; 3=Established; 2=Developing; 1=Undeveloped), the ratings for the University and the five colleges for each of the eight report components were:

	UNIV	AS	CBA	ENG	LAW	PH
Components-Mission	3.60	3.55	3.80	3.82	3.50	4.00
Components-Learning Objectives	3.78	3.77	3.70	3.89	3.75	4.00
Components-Measures	3.10	2.91	3.70	3.88	4.00	3.75
Activities-Learning Objectives	3.36	3.33	3.00	3.70	3.75	4.00
Activities-Measures	3.01	2.93	2.82	3.65	3.75	3.13
Activities-Results	2.13	1.97	2.12	3.26	3.13	2.25
Programmatic Adjustments	2.31	2.19	2.00	3.44	2.88	2.63
Changes to Assessment Activities	2.35	2.23	2.03	3.43	3.00	2.88

The greatest area of concern continues to be the number of programs that either did not or were not yet able to present any assessment data and in doing so were not able to demonstrate any links between programmatic or operational changes and the assessment activities occurring within their department or college.

Dr. Lippert commented that it **is expected for all programs to report assessment data next year** (based upon activities occurring during the 2005-06 academic year). Ms. Cole also mentioned that over the next few years all programs will need to expand assessment activities to include multiple methods with a mix of direct and indirect measures.

Another area of concern for the Committee is improving the consistency of evaluator ratings for the various components of the assessment reports. The Committee will set aside time at each of next year's meetings to review the evaluation process and the rubric used to improve efforts in this area.

6. NEW BUSINESS: None.

7. ADJOURNMENT: The meeting was adjourned at 1:45 p.m.